

Monthly Town Board Meeting – May 12, 2020

364

Mukwa Town Hall, E8514 Weyauwega Road, Northport

6 in Attendance

Chairman Curns called the meeting to order at 6:00 p.m. Notification of this meeting was given to the Press on May 1, 2020 and the final agenda was posted in the three designated places on May 8, 2020.

Roll call of Officers: Jim Curns, Chairman – Present; Lee Shaw, Supervisor 1 – Present; Matt Manske, Supervisor 2 – Present; Brenda Grove, Treasurer – Present; Jeannette Zielinski, Clerk – Present.

All Meetings/Hearings will adhere to Robert's Rules of Order Pursuant to Town of Mukwa Ordinance 10-05.

Approve: March 10, 2020 Monthly Town Board Meeting Minutes: Motion was made by Supervisor Shaw with a second by Supervisor Manske to approve the March 10, 2020 Monthly Town Board Meeting Minutes as printed. Motion carried. **Note: There was no April Meeting due to COVID-19 pandemic.**

Treasurer: Approve Monthly Treasurer's Report – March & April: Both read by Treasurer Grove. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the March 31, 2020 Treasurer's Report as read & printed. Motion carried. Motion was made by Supervisor Shaw and seconded by Supervisor Manske to accept the April 30, 2020 Treasurer's Report as read & printed. Motion carried.

Budget/Vouchers: (a)Approve: Move Funds (\$1.00) to the NLFD-Fire Contract Account: Supervisor Shaw made a motion to approve moving the necessary \$1.00 from the Board of Review Account into the NLFD-Fire Contract Account, with a second to the motion made by Supervisor Manske. Motion carried. **(b)Approval & Payment of Vouchers:** Motion was made by Chairman Curns to approve payment of Vouchers 27965 through 28004 dated March 11, 2020 through April 14, 2020, & Direct Withdrawals of Social Security, Medicare & Federal Tax of \$997.86 & Wisconsin Quarterly Withholding of \$2334.90. The March 16th We Energies Invoice of \$622.79 & the April 14th We Energies Invoice of \$623.37; for a total of **\$63,793.50**. Second to Chairman Curn's motion was made by Supervisor Manske. Motion carried. **(c)Approval & Payment of Vouchers:** Motion was made by Chairman Curns to approve payment of Vouchers 28005 through 28027 dated April 15, 2020 through May 12, 2020, & Direct Withdrawals of Social Security, Medicare & Federal Tax of \$1,648.34; for a total of **\$20,035.26**. Second to Chairman Curn's motion was made by Supervisor Manske. Motion carried.

Public Forum - Town of Mukwa Residents: Kevin & Amber Byrum – County Road W – Mr. & Mrs. Byrum were present to talk to the Board about the issues that they have in trying to build a garage due to their property being located next to the entrance of Elk Hills Estates subdivision & in the Town right-of-way. Discussion on options. Board advised that since this was not on the Agenda, they are unable to act. Will be added to the June 9th Monthly Board Meeting.

Animal Control Officer: (a)Animal Report Forms/Veterinary Invoice/s: None **(b)Citation Letter/s:** None

Building Inspector Report: Supervisor Shaw read the April Report. There was no Report for May. Supervisor Shaw made a motion to accept the April Building Inspector's Report as printed & read. Second to the motion was made by Supervisor Manske. Motion carried.

Plan Commission: Nothing new at this time. **Next Meeting:** TBD – will meet on an as needed basis.

Conditional Use Permit Approval – Kelly & Kim Kuether – Contractor Shop on Manske Road: Mr. & Mrs. Kuether were present to answer any questions that may be presented. Supervisor Shaw noted that he had contacted the surrounding property owners to discuss this as the Kuether's will still need a Zoning Hearing & that surrounding property owners had no issues with the shop. A motion to approve the Conditional Use Permit for Kelly & Kim Kuether – Kuether Services for a contractor shop on Manske Road as presented was made by Supervisor Shaw with a second to the motion made by Supervisor Manske

Operator License Approval – Bean City Bar and Grill – Jacob Van Asten: Motion to approve the issuance of an operator's license to Jacob Van Asten at Bean City Bar and Grill was made by Supervisor Shaw with a second to the motion made by Supervisor Manske. Motion carried.

ATV/UTV Routes - Ordinance: Chairman Curns did the first reading of Ordinance 1-20 – An Ordinance Designating All-Terrain Vehicle Routes and Regulating the Operation of All-Terrain Vehicles. Noted that the Town needs to contact the Town of Caledonia regarding Cut-Off Road, Ordinance may need to be modified. Signs were discussed with the ATV club members – noted that the average cost for signs was \$700.00. Ordinance will not be in effect until July at the earliest.

Roads: (a)Monthly Report: Continue filling potholes as weather allows. County Highway Department has resumed work on the Ferry Street culvert project.

(b)Road Equipment-Report/Repairs/ Purchases Needed: All equipment good at this time.

(c)Guard Rail Check: Chairman Curns reported that John Faskell – Faskell Road had contacted him regarding concerns that drivers going down Ostrander Road are not making curve & keep going into his yard, nearly hitting his propane tank. Discussed possibility of installing a guard rail at this intersection – cost is approximately \$3,500.00. Will discuss this again after the Board does Annual Road Viewing.

(d)Tractor Loader – Sale: Loader broke off of the tractor, chunk of casting broke & noted that it is not cost effective to replace. The tractor works, but unable to attach the loader. Discussion on selling loader – felt that could sell the loader for more than saving it for trade-in. Chairman Curns stated that the Town could possibly get around \$2,000 for the loader.

(e)2020 Road Construction Projects - Discussion: Board decided to reschedule Annual Road Viewing for May 29th starting at 7:30 a.m. with a back-up date of June 5th. Clerk will repost for these dates. Board was in agreement to finish the Ferry Street culvert project & to pave when complete, (still need to look at Phil's Still driveway). Continued discussion on other possible roads to pave this year, Court Street, Ferry Street, Laib Road, School Street and Country Lane, Broadway Street culverts-allow to settle before paving. Noted to talk to County about Broadway Street culverts. Discussion on road ratings & length of each road as the Town tries to pave at least a mile a year. A motion to prepare documents (newspaper ad) to bid out for paving to be completed on School Street, Country Lane, Laib Road, Court Street and Ferry Street with a second to the motion made by Supervisor Manske. Motion carried.

Meetings/Training/Waupaca County Zoning Hearings: Attended: Due to the COVID-19 pandemic all meetings/trainings were cancelled. **Upcoming:** (1)May 21st @ 6:30 p.m.– Waupaca County Towns Association Meeting to be conducted via Zoom

Correspondence Received: Waupaca County Treasurer Q & A regarding Property Tax Installment Payments. Motion to adjourn was made by Supervisor Shaw. Second made by Supervisor Manske. Motion carried.

Respectfully Submitted,

Jeannette Zielinski, Municipal Clerk